

QMS Introduction & Implementation Workshop



Can you Cost Effectively Install and Implement a Quality Management System?

Installing a Quality Management System can be a long and expensive task if carried out ineffectively. This workshop enables you to understand the standards and what has to be done to install an efficient and cost effective system to suit your organisation's needs. Workshop participants will cover the environment and background to installing a QMS into an organisation, and the process of planning, building, implementing and maintaining a process based QMS. We highlight problems that will be encountered and, from experience, suggest proven solutions.

o Objectives

The object of this workshop is ensure that the participants:

- Understand the standards and how they apply to their organisation
- Understand the process of building, installing, implementing and testing a process based QMS.
- Appreciate the people, team and management aspects of implementing a QMS
- Learn how to cost effectively build install and maintain a QMS to fit their needs.

o Benefits

This workshop has been specifically designed to give participants the ability to:

- Gain a practical understanding of ISO 9000 standards, their requirements and how to apply them to their organisation.
- Develop the knowledge and practical skills to plan, document, review, install and integrate Quality Management Systems to ISO 9001
- Understand the process of auditing, gaining registration and maintaining an ISO 9000 compliant Management System.

o Workshop Format

This is designed as an intensive workshop and this will require a high level of participation from delegates to capitalise on this opportunity. It will include presentations and exercises.

o Duration

The duration will depend upon the participants' knowledge and understanding of the ISO 9000 standard and the level of experience of quality management systems. The workshop can be 2, 3 or 4 days depending upon your specific needs.

o Workshop Content

- The ISO 9000 series of standards
- The benefits of installing a process based QMS
- What can go wrong and how to avoid it
- The process of planning, developing and implementing a QMS
- Reviewing and auditing a QMS
- Documentation of systems
- How the QMS will be improved
- The certification process
- How the QMS will be maintained
- The people issues
- Pitfalls of implementation
- Other improvement initiatives

o Who Should Attend

Anyone directly involved in development, installation, management and running of a Quality Management system. This workshop will be an ideal introduction for potential auditors or quality professionals.

For more information about this and other products contact:

TLP Partnership
216 Cauldwell Hall Road
Ipswich
Suffolk U.K.
IP4 5AN

Tel: +44 (0) 1473 270361
Fax: +44 (0) 1473 270361
e-mail: enquiry@tlp.co.uk
<http://www.tlp.co.uk>